

LITTLE MELTON PARISH COUNCIL MEETING
at LITTLE MELTON PRIMARY SCHOOL, SCHOOL LANE,
LITTLE MELTON on TUESDAY 9 JUNE 2015 at 7.30 pm

PRESENT

John Heaser (Chair), Tony Berry, Peter Graves, Harold Kerslake and John Symonds.
One member of the public – namely Tony Hedges - was present.

APOLOGIES

Apologies for absence were received from Russell Cole, County Councillor Judith Virgo and District Councillors Christopher Kemp and Garry Wheatley.

DECLARATIONS OF INTEREST

The Clerk asked if any members wished to declare an interest in any item/items on the agenda. Tony Berry and John Symonds declared that they had an interest in item 5.1.1., and Peter Graves declared an interest in item 5.2.1.

MINUTES

The minutes of the Annual Parish Council meeting held on 12 May 2015 were – on a proposal by Tony Berry - which was seconded by John Symonds – accepted as a true record of the business conducted and therefore a copy was signed and dated by the Chair for retention in the Parish Council records.

PUBLIC, DISTRICT AND COUNTY COUNCILLOR PARTICIPATION

There was nothing discussed under this item.

PLANNING

PARISH COUNCIL RECOMMENDATION

2015/0253 – Abel Developments seeking approval of Reserved Matters for appearance, landscaping, layout and scale – following approval of the O.P.P. 2013/0086 for residential development (20 properties) including access on land south/east of The Gardens, Mill Road.

The Clerk reported the receipt (on 8 June 2015) of notification of Planning Application No 2015/1233, submitted by Jason Barber of David Futter Associates Ltd – this proposal being for the variation of conditions 3, 5 and 11 of Planning Permission 2013/0086/0 and was referred to, by SNC, under Application Type as remove/variation of conditions.

This, it was noted, followed Pre-Application advice with SNC's, Shirley Bishop, and refers to a meeting with Shirley Bishop, Lynn Armes and Chris Watts, after which an application was requested to be submitted to rectify the conflicting conditions that form part of the Outline Approval, following submission of Reserved Matters Application.

The Chair, John Heaser, said he had spoken to Chris Doggett (allotments) and the agents earlier in the day and ascertained that a further planning application would be submitted.

The Chair added that he had invited both Chris Doggett and Tony Hedges to the evening's meeting. Substantially the removal/variations concerned what had already been discussed.

However it was emphasised that as this latest application had a new reference number it would be necessary for those who had already submitted comments to reiterate these views in respect of the new application.

Other questions asked included, had AW adopted the drainage implications? – it was thought that it must be stated that AW will adopt. It was also thought, by Chris Doggett, that the developers should be asked to fund the provision of a new surface water drainage pipe along the edge of the allotments, and part through the property named Brambly.

In conclusion it was agreed that the Chair would draft a response (to SNC) which would make the point that the drainage pipe through the allotments and down Great Melton Road must be able to be rodded and therefore able to allow a camera being put down the system, so as to facilitate proper determination of any existing and future problems.

It was noted that an emergency holding tank, near the Mill Road frontage, was still included.

2014/0368 – Mr B Kemp seeking approval of Variation of Condition 6 of Planning Permission 2014/0368 to include car sales within permitted uses at Villa Farm, Watton Road, Bawburgh.

It was noted that Mr Kemp was still trading – despite the required planning permission – but there was nothing further, for the present, to report.

2015/0122 – Amended Proposal from CTL and Vodafone seeking approval for the installation of 17.5 metre high monopole supporting 3 antennas, the installation of 4 radio equipment cabinets and

development works ancillary thereto at NCFC Colney Training Centre.

There was nothing further to report in respect of this application.

2015/0785 – Mr Spencer Hood seeking approval of external alterations to house, new entrance gates and garage to the front of property at 35 Braymeadow Lane.

The Parish Council noted that there was nothing further to report on this application.

Gibbs Close Development - Also a late addition to the agenda was a letter received on 6 June from Alan Presslee, Director, who acts as a planning consultant for Vello Ltd., who have purchased the site.

This explained that it is now wanted to make a planning application for 27 (rather than the 20 residential units that had received outline Planning Permission in April 2014) and therefore this would mean the development of the site further to the east.

As part of this proposal a 2nd letter had also been received on 6 June – this one from Darren Gleave, for Chaplan & Farrant Limited, Architects, providing a larger site plan.

It was noted that the consultants, Cornerstone Planning Limited, are now preparing a full planning application.

There followed significant discussion on this (later) enlarged proposal but it was felt that the Parish Council should not accept this proposed increase, as it would create a precedent for having further development in the village, which was not wanted.

Also there would be increased traffic issues, further continuing concerns in respect of the crossroads roundabout and such development would be, of course, outside the VDA.

In conclusion it was agreed that the Chair would draft a letter of response to Cornerstone Developments Ltd.

RESULT

2014/2431 – Peter Graves (Developing Solutions Ltd.), Reserved Matters (Amended Proposal) on land south/east of Ringwood Close for 20 properties.

The Parish Council had, on 10 March, commented to SNC that it had no views or comments.

It was confirmed that the application had been approved – with conditions – on 8 May 2015.

Peter Graves said that nothing had changed, from when the application had been submitted, but that the applicant was awaiting comments from the County Highway Authority, prior to commencing on site.

GNDP - HOUSING DEVELOPMENT PROPOSED TO THE NORTH OF HETHERSETT

The Clerk reported the receipt of a letter on 29 May from Dan Humphries, Planning Co-ordinator, Taylor Wimpey East Anglia, which invited all to a public exhibition at Hethersett Village Hall on Wednesday 10 June between the hours of 2pm to 7pm. The letter also extended an invitation for a representative from Little Melton Parish Council to attend a private previewing session (prior to the public exhibition) from 1.00pm to 2.00pm and John Heaser said he would attend this and report back to the Parish Council.

LDF – SITES SUGGESTED FOR DEVELOPMENT IN LITTLE MELTON

Nothing further – other than what was on the agenda elsewhere - was reported under this item.

SNLP CONSULTATION ON PROPOSED MODIFICATIONS (DEVELOPMENT MANAGEMENT POLICIES DOCUMENT)

Nothing further was reported under this item..

PARISH AMENITIES

VILLAGE PLAYING FIELD

It was confirmed that the new basketball backboard, ring and support post had now been erected.

Thanks go to John Symonds, John Heaser and Harold Kerslake for their sterling and strenuous work in ensuring the provision of this replacement equipment.

Also a vote of thanks went to Paul Canning, Russell Cole and Peter Graves who had relocated the “top” goal to its “summer” location.

With regard to the replacement of the safety nets on the main/largest item of play equipment, Peter Graves agreed to look into the competitive costs of this provision, and John Heaser agreed to email Peter with the costs that had been obtained to date.

Finally under this item, and bearing in mind that some of the equipment was nearing the end of its life, the Chair again raised the possibility of some local volunteers taking on a project to refurbish the majority of the play area equipment. This project would also hopefully include the provision of some facilities for older children.

Funding was available for the new provision and it was envisaged that this project would require at least 3 local people to manage the project. Possibly some input could be provided from the parents of children who use the play area.

SECTION 106 MONEY – RECEIPT/USE

Nothing further was reported under this item.

DEFIBRILLATOR

Nothing further was reported under this item.

OTHER

Various matters were reported including (a) Chris Starr's success in the SNC Litter Pick draw – to the tune of £200 to benefit the local community (Chris was therefore formally thanked for his efforts in this respect), (b) Harold Kerlake's work in promoting awareness of the Dementia campaign and his agreeing to be Treasurer of the local branch – Harold also mentioned that Dr Press had headed up the official launch at Hethersett Hall recently, and at least 30 firms had been approached to support and sponsor, and (c) recent incidents of the deposit of rubbish – especially food waste – at the western end of the village.

HIGHWAYS

PROPOSED CYCLE PATH LINK FROM LITTLE MELTON TO HETHERSETT – UPDATE

John Heaser updated all with the latest information/progress.

REPORTING OF MAINTENANCE MATTERS

The Clerk confirmed that many of the potholes recently reported to Norfolk County Council Highways had been repaired. It was noted that the repaired potholes did not include those near the bottom of Braymeadow Lane.

HGVs/COMMERCIAL TRAFFIC VEHICLES

No further action was noted for the present, although it was acknowledged that this – on occasions – was still a problem.

JUNCTION IMPROVEMENTS – B1108/HETHERSETT LANE

Nothing further was reported on this continuing work which would probably continue until September 2015.

OVERGROWN HEDGING

Nothing further was reported under this item.

CLERK'S CORRESPONDENCE

The Clerk of the Council's schedule of correspondence received since 12 May, as given to all Parish Councillors, was confirmed, as was receipt of a few items since the issuing of the agenda.

DISTRICT, COUNCIL AND REGIONAL DOCUMENTS

There was no correspondence discussed under this item.

FINANCIAL

INVOICES

On a proposal by Tony Berry, which was seconded by Peter Graves, the following invoices were authorised for payment:-

CGM (Norwich) Ltd. VPF maintenance – April & May 2015 (101373)	£ 443.60
Mr R Sinclair – Refund official telephone 811432 & B/B 14/5-13/6/15 (101374)	£ 23.24
Premier Book Keeping Services – Internal Audit PC A/Cs 2014/2015 (101375)	£ 60.00
Little Melton Primary School – Hire of school hall for PCMs 12/5 & 9/6/15 (101376)	£ 25.00
K.J.Symonds – VPF-new basketball post/Repair to downpipe to Village Hall (101377)	£ 34.99

RECEIPTS

Three receipts were reported – these being from HAFC for the hire of the VPF football pitch for matches 5 & 12 April 2015 for £50.00; from HMRC for the refund of VAT for the period 1/4/14-31/3/15 for £1,778.18 and from Mr.R.Sinclair for the refund of printer cartridges - private use – Oct 2014 - £29.06.

INTERNAL VERIFICATION

With the resignation of Wendy Gilyead from the Parish Council there is a necessity for a replacement to undertake these duties, and Tony Hedges – after being informed of what this involved agreed to carry out this task – on a roughly 3 monthly basis. The Parish Council thanked Tony Hedges for agreeing to take on this role – which was especially appreciated as it would be by other than a Parish Councillor, i.e. an independent person.

HETHERSETT & MELTONS SPORTS ASSOCIATION

Harold Kerlake highlighted the run that Shane Hull was shortly to undertake and also mentioned that he had recently paid the annual subscription, for being the Little Melton representative.

The Parish Council unanimously agreed that this sum of £3.50 would be re-imbursed to Harold, once the details were passed to the Clerk.

EXTERNAL/INTERNAL AUDIT OF PARISH COUNCIL A/CS for 2014/2015

The Clerk reported that both the external and internal audits were in order, and that he would soon be sending the completed form off to Mazars, the External Auditors.

The Parish Council, and the Chair in particular, was asked by the Clerk to approve and therefore sign the Audit form (including approval of the Annual Governance Statement), as required, and duly did so.

DATE OF NEXT PARISH COUNCIL MEETING

The date of the next Parish Council meeting was confirmed as being Tuesday 14 July 2015 beginning at 7.30 pm in Little Melton Primary School.

Peter Graves immediately tendered his apologies for the July meeting.

There being no further business the meeting closed at approximately 9.20 pm.

Chair.....

Date.....